

विद्या विकास मंडळाचे,



यशवंतराव चव्हाण महाविद्यालय, करमाळा जि. सोलापूर

YASHWANTRAO CHAVAN MAHAVIDYALAYA
KARMALA, DIST-SOLAPUR

Accredited by NAAC "B⁺" Grade

Website: www.ycmkarmala.org / Email: ycmkarmala@gmail.com

Jr. College Code No: - J - 24. 03. 001. Phone/Fax No. (02182) 220552

Principal: Dr. L. B. PATIL (M. A., Ph. D.)

जा. क्र. वायसीएमके/

/2020-21

दिनांक:04/08/2020

Academic Year 2020-21

IQAC NOTICE

All the members of Internal Quality Assurance Cell are hereby informed that the first meeting of the IQAC will be held on 10/08/2020 at 10.00 am in the Vijayshri Hall.

Agenda:

Following issues will be discussed in the meeting

1.1 AQAR of 2019-20 status.

1.2 SSR Report status.

1.3 Admission process of B.A., B.Com. & B. Sc. for the academic year 2020-21

1.4 Providing high speed internet.

1.5 Subscribing online teaching learning software.

1.6 Committees formations.

1.7 Organizing workshop on online teaching learning.

1.8 Preparing academic calendar for the year 2020-21.

1.9 Any other subject with the permission of Chairman.

| Sr. No. | Name | Designation | Signature |
|---------|------------------------------|------------------------|-----------|
| 1 | Principal Dr. L. B. Patil | Chairperson | |
| 2 | Dr. V. K. Bile | Member – Teacher | |
| 3 | Dr. V. Y. Kharatmal | Member – Teacher | |
| 4 | Prof. P. B. Mohite | Member – Teacher | |
| 5 | Prof. A. T. Karpe | Member – Teacher | |
| 6 | Prof. S. D. Mulik | Member – Teacher | |
| 7 | Hon. Shri. V. R. Ghumare | Member – Management | |
| 8 | Shri. D. G. Kabade | Administrative Officer | |
| 9 | Hon. Shri. C. G. Shilvant | Member – Local Society | |
| 10 | Miss. Yogita Anansaheb Dhere | Member - Students | |
| 11 | Adv. Shri. B. T. Hirade | Member – Alumni | |
| 12 | Hon. Shri. M. A. Phand | Member – Employer | |
| 13 | Shri. Santosh Kulkarni | Member – Industrialist | |
| 14 | Shri. Rajendra Salunkhe | Member – Stakeholder | |
| 15 | Prof. A. P. Mane | Coordinator | |



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Academic Year 2020-21

MINUTES IQAC MEETING

Following are minutes of IQAC meeting year 2020-21 held on 10/08/2020

1. Regarding the status of AQAR 2018-19 and 2019-20

IQAC coordinator, Prof. Mane A.P. presented the progress report of AQAR of 2018-19 and 2019-20. AQAR of 2018-19 is prepared and uploaded online on NAAC portal but not submitted with the view extended time limit of submission up to 31st October, 2020, So that some improvements could be done before submission. All the present members of the IQAC supported the view and it was decided that the AQAR of 2018-19 should be improved and submitted in extended time. Regarding the progress report of 2019-20 it was discussed that the AQAR should be prepared and submitted before December 2020.

2. Regarding the progress report of SSR

IQAC coordinator introduced the progress report of SSR report. Then all the heads of the criteria presented the status report of their respective criteria. Professor Bile V. K. presented about criteria- 1, Professor S. D. Mulik presented second criteria and Dr V. Y. Kharatmal gave the progress report of criteria number three. Professor Karpe presented the progress report of criteria number 4 and professor Mane A. P. reported about criteria number 5. Professor Salunkhe presented his criteria number 6 and professor Lakade A. T. reported about criteria number 7.

After the detailed presentation of all criteria the management members of IQAC Shri Vilasraoji Ghumare, IQAC chairman principal Dr LB Patil suggested to focus on strengthening the feedback, mail awareness among the students, focus on advanced and slow learners, participation of non-teaching staff in SSR report. They also suggested to focus more on mentor and mentee scheme, all the present members supported the suggestions of Shri Vilasraoji Ghumare and Dr L.B. Patil.

In the discussion on SSR progress, professor P. B. Mohite raised the issue of collaboration and MOUs of our college. He was given the responsibility of doing more collaborations and MOUs with other organisations. Also the committee decided to organise seminars, workshops or conferences on required topics. IQAC also suggested to do registration of alumni association of our college. This responsibility was given to professor Kharat G. S. and professor Sambhaji Kridak.

3. Admissions 2020-21

Admission process of this academic year was discussed in this meeting. Under the shadow of Covid-19, it was decided that admission process should be followed online method as well as offline method following the safety measures laid down by the university and Maharashtra government. Admission committee will supervise the admission process very strictly.

4. Internet

IQC members discussed the online teaching issue for quality streaming in online teaching it was decided that all the departments should be provided with high speed internet and also technical support of IT department.

5. Teaching learning soft wares

The topic was discussed and decided that for online teaching whatever required software are demanded by the teachers will be subscribed.

6. Committees formations.

Par curricular and extracurricular activities various committees needed to be formed first of IQAC coordinator and HODs of 7 criteria are asked to form the required committees.

7. Workshop on online teaching method

At present due to lockdown and work from home, as it is impossible to hold classroom teaching, online teaching is the only alternative. So the teachers need better knowledge of using ICT for online teaching. Therefore it was decided that for teachers online teaching training will be arranged by the college. IT section will organize workshop on use of ICT in online teaching.

8. Preparation of academic calendar

All the HODs will prepare academic calendar for the year 2020-21 and bring it to the notice of principal, students and other stakeholders.

9. In the 9th topic that is any other subject with the permission of chairman; various topics were discussed with the permission of the chairman. They are as follow

1. Sri Vilasraoji Ghumare suggested for requirement of I cards and dress code and it should be made for the teaching and non teaching staff.
2. The chairman of IQAC Dr. L. B. Patil suggested that all the teachers should maintain the record of online teaching.
3. The chairman of IQAC Dr. L.B. Patil also suggested for all the heads of seven criteria and IQAC coordinator to work on impressive and distinctive practice of the college

10. The meeting ended with out of thanks by IQAC coordinator professor Mane AP.


Coordinator IQAC
Co-Ordinator
IQAC

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Karmala, Tsl. Karmala Dist. Solapur




Principal
Principal
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Academic Year 2020-21

ACTION TAKEN REPORT

1. The responsibility of Preparation and submission AQARs of 2018-19 and 2019- 20 was given to the IQAC coordinator and professor members of IQAC.
2. For accreditation of the college the preparation of SSR report is necessary. So the responsibility of the preparation of SSR report was given to the coordinator of IQAC and 7 heads of 7 criteria.
3. Admission committee
IQAC coordinator and HODs of all the departments where given the responsibility of preparing admission committee for online and offline mode as there are restrictions due to covid-19.
4. Internet
Regarding high speed internet, Vijaysinh Salunkhe was given the responsibility for fulfilling the requirement for online teaching.
5. Committee formations
For well functioning of various activities in the college various committees are to be formed by the team of our faculty members. IQAC coordinator and HODs of all the departments were given this responsibility.
7. Workshop on online teaching
Sri Vijaysinh Salunkhe was given the responsibility of organising one day workshop on online teaching for all the teachers who are meant to teach on online mode.
8. Preparing academic calendar
IQ AC coordinator and all the HODs will prepare the academic calendar for the year 2020-21.


Coordinator IQAC
Co-Ordinator
IQAC

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जा. क्र. वायसीएमके/

/2020-2021

दिनांक: 19/09/2020

Academic Year 2020-21

IQAC NOTICE

All member of Internal Quality Assurance Cell are hereby informed that the first meeting academic year 2020-21 of the IQAC will be held on 27/09/2020 at 11.30 am in the Principal's cabin.

Agenda:

Following issue will be discussed in the meeting

- 2.1 Making whatsapp groups of all programmes and all courses.
- 2.2 Online teaching due to work from home.
- 2.3 All HOD's will monitor online teaching of their departments.
- 2.4 Organizing online internal exams of all classes.
- 2.5 Preparing students for MCQ exam of UA.
- 2.6 Any other issues with the permission of Principal
- 2.7 Vote of Thanks

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| 15 | Prof. A. P. Mane | Coordinator | |

Co-Ordinator
IQAC

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Principal

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Academic Year 2020-21

MINUTES of IQAC MEETING

Minutes of the second IQAC meeting held on 27th September 2020.

1. Making WhatsApp groups of all programmes and all courses
As the teaching learning process suffered due to covid-19 online teaching was very necessary. Therefore WhatsApp groups for each and every subject to be taught in the college are necessary. Therefore all the teachers were asked to prepare WhatsApp groups of all the students as per their subjects.
2. Online teaching due to work from home
Because of the restrictions of the state government and UGC guidelines, the teaching process should be held as work from home on online method.
3. All HODs will monitor online teaching of their departments.
As the teaching process was suffering due to pandemic calamity, work from home and online teaching method was required to be monitored. This responsibility was given to the heads of all the departments. All the HODs were expected that they should take care of online lectures, completing syllabus, and the presence of students on online mode.
4. Organising online internal exams of all classes
As the lectures will be held online mode, it was necessary to organise online internal exams for the better evaluation of the students of our college. Examination department and IT department will do necessary preparation for online examination and evaluation.
5. Preparing students for MCQ exams of UA.
As offline examinations are impossible in future till the end of lockdown and all the restrictions of UGC and state government, online exam is the only alternative for the evaluation of students. Therefore it is necessary to prepare students for online exam which will be in the form of MCQ. Solapur University has shown clear indications for it. Therefore we should prepare students for MCQ type exam to be held on online mode. All the departments will take care of this issue very seriously.
6. As there was no other issue raised with the permission of the chairman of IQAC the meeting was ended with out of thanks by the coordinator.


Coordinator IQAC

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Principal

Yashwantrao Chavan Mahavidyalaya
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Academic Year 2020-21

ACTION TAKEN REPORT OF IQAC MEETING

1. Making WhatsApp groups

All the teachers of the college whoever are engaged in teaching their subject were strictly asked to prepare WhatsApp groups for online teaching mode. HODs are asked to monitor the issue.

2. Work from Home

All the teachers were strictly notified that they should avoid coming in the college campus for teaching purpose. As per the guidelines of the university they are meant to teach the students from their home through online mode.

3. Organising internal exam on online mode

The head of the exam department professor S. D. Mulik has given the instructions for preparing and organising online internal exams. Students should be prepared for objective type of questions which will be in the form of MCQ. So that they will get prepared for the university examinations which will be held on online mode and MCQ type question paper. The exam department has to take care of this issue. Mr. Mulik will monitor all the related issues of online exam and MCQ type of question papers.


Coordinator IQAC

Co-Ordinator
IQAC

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Principal

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जा. क्र. वायसीएमके/

/2020-2021

दिनांक: 10/10/2020

Academic Year 2020-21

IQAC NOTICE

All member of Internal Quality Assurance Cell are hereby informed that the first meeting academic year 2020-21 of the IQAC will be held on 18/10/2020 at 11.30 am in the Principal's cabin.

Agenda:

Following issue will be discussed in the meeting

- 3.1 Reviewing online teaching.
- 3.2 Implementing maximum online activities of academic calendar.
- 3.3 Online functions of college committees.
- 3.4 Attending online faculty development programmes.
- 3.5 Facilitating reserved students for government scholarship in pandemic restrictions.
- 3.6 Any other issues with the permission of Principal
- 3.7 Vote of Thanks

| Sr. No. | Name | Designation | Signature |
|---------|------------------------------|------------------------|-----------|
| 1 | Principal Dr. L. B. Patil | Chairperson | |
| 2 | Dr. V. K. Bile | Member – Teacher | |
| 3 | Dr. V. Y. Kharatmal | Member – Teacher | |
| 4 | Prof. P. B. Mohite | Member – Teacher | |
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| 13 | Shri. Santosh Kulkarni | Member – Industrialist | |
| 14 | Shri. Rajendra Salunkhe | Member – Stakeholder | |
| 15 | Prof. A. P. Mane | Coordinator | |

Co-Ordinator
IQAC

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Academic Year 2020-21

MINUTES IQAC MEETING

The minutes of IQAC meeting held on 18th October 2020.

1. Reviving online teaching

As the pandemic restrictions are continued, and teaching from work from home is in practice it is necessary to review the online teaching. HODs of all the departments are asked to go through the plus and minus of online teaching mode. And they are asked to take necessary steps to improve online mode of teaching.

3. Implementing maximum online activities of academic calendar

As restrictions of covid-19 are continued, it is necessary to use online teaching mode for academic activities. It is necessary to organize different kind of academic and extracurricular activities on online mode so that we can reach up to the expectations of academic calendar and other various committees. Elocution, competitions, different kinds of great leaders anniversaries etc should be organized on online mode.

4. Attending FDPs

As there are no offline faculty development programs organized by any organizations, it is necessary for the teachers to organize and also to attend online faculty development programs. As there are so many colleges organizing faculty development programs like seminars conferences and other necessary activities, all the teachers of our colleges are asked to attend for their academic improvement.

5. Government scholarships of visa students

In this pandemic situation the government scholarship given for reserved students suffered too much. Therefore the institution has to facilitate reserved students for government scholarship. As the teachers are largely in contact with the students because of online teaching process, the teachers are asked to help the students for feeling online scholarship forms so that they should get the government's scholarship in time.

6. No one asked any question with the permission of the principal so the meeting was ended with out of thanks by the IQAC coordinator.


**Coordinator IQAC
Co-Ordinator
IQAC**

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Karmala, Dist. Solapur





**Principal
Principal
Yashwantrao Chavan Mahavidyalaya
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Academic Year 2020-21

ACTION TAKEN REPORT OF IQAC MEETING

Action taken report of the above meeting

1. After the assessment of online mode teaching and finding problems in it, all the HODs are asked to take necessary steps to improve the online mode of teaching.
2. Along with curricular activities, extracurricular activities needed for students. But due to work from home and online teaching mode the teachers are asked to organise maximum activities as per the academic calendar through online method.
3. Extracurricular activities can be organised for students on online mode like elocution, celebrating birth and death anniversaries of great historical personalities and other possible activities which arise from different committees. All the heads of departments are asked to organise such functions.
4. All the faculty members are given permission to attend the faculty development programmes on online webinars, seminars and conferences.
5. The the committee for scholarship and the team of Prof. K. B. Kamble, Dr. A. M. Salunkhe Dr. V. K. Bile Prof. P. B. Mohite Prof. G. J. Chavare Patil Shri. P. A. Honrao has given the responsibility of reserve candidates' scholarship in this lockdown period.


Coordinator IQAC

**Co-Ordinator
IQAC**

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जा. क्र. वायसीएमके/

/2020-2021

दिनांक:05/02/2021

Academic Year 2020-21

IQAC NOTICE

All member of Internal Quality Assurance Cell are hereby informed that the first meeting academic year 2020-21 of the IQAC will be held on 14/02/2021 at 11.30 am in the Principal's cabin.

Agenda:

Following issue will be discussed in the meeting

- 4.1 Preparing staff and college for offline teaching.
- 4.2 Regular sanitization of all classes and campus.
- 4.3 Pursuing the students and staff mask and vaccination.
- 4.4 Organizing online seminars.
- 4.5 Preparing AQAR of 2020-21.
- 4.6 Any other issues with the permission of Principal
- 4.7 Vote of Thanks

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Co-Ordinator
IQAC

Principal



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Academic Year 2020-21

MINUTES IQAC MEETING

Minutes of IQAC meeting held on 14th February 2021.

1. Preparing staff and college for online teaching

As pandemic situation is getting diluted, and the government of Maharashtra and the university is giving indications of offline teaching, it is necessary to prepare the building and the campus reliable for offline teaching mode. As there is covid centre in our campus, it is necessary to sanitize the campus and the building as the students are expected to attend the college physically.

Professor A. T. Lakade and professor Sambhaji Kirdak have been given the responsibility of preparing the building and campus for online mode of teaching.

2. Regular sanitization of all classes and campus

The university and the state government has given instructions for all the institutions for sanitization of all the classes and campus very regularly. Because coronas trade up is not stopped completely. So it is necessary to take care of the health of the students and the staff working in the campus.

3. Corona is not completely finished so it is necessary for the institution to take care of the students and the teaching and non teaching employees. Therefore, as per the instructions of the University and the state government students and other employees are made compulsory to enter in the campus with mask. And also they were said to take doses of vaccines.

4. Organising online seminars

As it is not possible to organise offline seminars workshops and conferences in this pandemic situation, it is decided that some seminars should be organised by the institution on online mode. Professor lakdi has been given the responsibility to organise seminar on health related issues in this pandemic situation.

5. Preparation of AQAR of 2020 21

As institution is preparing for accreditation it is necessary to submit all the AQARs. Therefore AQARs should be prepared and submitted.

6. As there was no issue for further discussion the meeting ended with out of thanks.


Coordinator IQAC
Co-Ordinator
IQAC

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Jr. College Code No: - J - 24. 03. 001. Phone/Fax No. (02182) 220552

Principal: Dr. Shri. L. B. Patil (M. A., Ph. D.)

Academic Year 2020-21

ACTION TAKEN REPORT OF IOAC MEETING

1. The principal of our college took the decision to prepare the staff and the college for offline teaching mode. Therefore he gave the responsibility of sanitization of all the classes and also of the campus, to the special committee which will look after for spreading sanitizer in the campus and in every classroom. The bottles of sanitizers should be made available by the same committee for the students and the staff.
2. The discipline committee and the watchman are given strict instructions for observing the rule of wearing mask by every individual in the campus. Even students and employees should be motivated for taking vaccines of covid-19.
3. The responsibility of organising seminar on the health and pandemic issue, is given to Professor Atul Lakade.
4. The coordinator of IQ AC has been given the instructions to prepare and submit the AQAR of 2020-21.


**Co-ordinator
IQAC**

**Yashwantrao Chavan Mahavidyalaya,
Karmala, Tal. Karmala Dist. Solapur**




Principal

**Yashwantrao Chavan Mahavidyalaya
Karmala 413203, Dist. Solapur**